

4305 S. Louise Avenue Suite 201 Sioux Falls, SD 57106-3115 (605) 362-2760 • Fax: 362-2768 • www.nursing.sd.gov

## **Certified Nurse Practitioner**

General Instructions for Licensure Application

Please follow instructions carefully to avoid delays in processing your application. If any of the information on your application is incorrect, incomplete or illegible, processing of the application may be delayed. You can expect that it will take 4-6 weeks before all forms are received by the Board office, upon receipt of all forms your application will be considered for approval. You will be notified in writing if additional information is required or that your application has been approved.

## **Application and Fees**

- 1. Complete general application Form 1 and return to South Dakota (SD) Board of Nursing (BON) office.
- 2. The fee for licensure is \$100 and must accompany application. Fee payment should be in the form of a money order or check payable to SD Board of Nursing. Fees are non-refundable. If a Temporary Permit is also desired, see <a href="Temporary Permit">Temporary Permit</a> below.

## **Registered Nurse License**

- 1. You must have a current, valid, unencumbered SD RN license or temporary permit.
  - If not, complete RN Application for Licensure by Endorsement; www.doh.sd.gov/boards/nursing
- 2. Or provide the license number of a compact RN license from your primary state of residence (where you hold a driver's license, pay taxes, and/or vote).
  - SD is a member of the Nurse Licensure Compact, for more information on the Nurse Licensure Compact see www.ncsbn.org.

## **Criminal Background Check**

- 1. Pursuant to SDCL 36-9A-9.1 each applicant for initial licensure is required to submit a full set of fingerprints with completed application to obtain a state and federal criminal background check.
- 2. To request your criminal background check packet please contact the South Dakota Board of Nursing at (605) 362-2760 or email <a href="mailto:Erin.Matthies@state.sd.us">Erin.Matthies@state.sd.us</a>
- 3. The fingerprint cards you receive from the SDBON **must** be the cards you use for fingerprints, since specific agency data are preprinted on them. Contact your local law enforcement agency for fingerprinting.
- 4. Send completed fingerprint cards to the SD Board of Nursing office along with money order payable to: South Dakota Division of Criminal Investigation (DCI).
- 5. Your application will not be processed and/or temporary license will **not** be issued until your completed application **and** fingerprint cards are received.
- 6. You will **not** receive a permanent license until the fingerprint results from the Federal Bureau of Investigation (FBI) are received by the Board, approximately 1-2 weeks.
- 7. Cards will be rejected if bent, folded, tampered with, stained, smeared, or stapled. If rejected, you will be notified to resubmit your cards.

### **Request for Transcript Form**

Submit a transcript from each applicable college, university, or program that you attended and completed course work at for your nurse practitioner role. The college that issued the degree must include the date the degree was conferred or awarded and the APRN role and population focus area you were prepared. You may choose to:

- 1. Complete the college's online transcript request process, have the transcript electronically sent directly to: Erin.Matthies@state.sd.us
- 2. OR Complete the Transcript Request Form 2 and send to the Office of the Registrar. Contact the Registrar's Office to determine the appropriate fee to enclose for transcript/document service. The Registrar must send the official transcript(s) directly to the SD BON office. (Copies of transcripts are not accepted.)

#### **Education Verification**

- 1. You complete applicant section of Education Verification Form 3; send a copy to each applicable college, university, or program from which you were awarded a graduate or post graduate certificate nursing degree.
- 2. The Dean/Director or designated official of the program completes the remaining questions verifying education and accreditation status of the nursing program at the time of your attendance.
- The Dean/Director or designated official of the program must return the completed form to the Board office.

### **Certification Verification**

Primary source verification of successfully passing a nurse practitioner certification examination offered by the American Academy of Nurse Practitioners – Certification Program (AANP-CP), American Nurses Credentialing Center (ANCC), National Certification Corporation (NCC), or the Pediatric Nursing Certification Board (PNCB) and maintaining current certification is required for licensure and renewal in SD. Refer to the certification organizations websites to request primary source verification of your certification status be sent directly to the Board office.

## **Practice Verification**

Submit the Practice Verification Form 4. All applicants for licensure are required to practice a minimum of 1,040 hours as a *licensed* CNP to practice without a collaborative agreement. *If you cannot verify 1,040 hours of licensed practice* you are required to submit a Collaborative Agreement with a SD licensed physician or SD licensed CNP.

## **Advance Practice Nursing Functions**

Licensure as a nurse practitioner permits the licensee to practice as defined in SDCL 36-9A-12 and 36-9A-13.1 and which reads as follows:

36-9A-12. In addition to the registered nurse scope of practice, as defined in § 36-9-3, and within the certified nurse practitioner role and population focus, a certified nurse practitioner may perform the following advanced practice registered nursing scope:

- (1) Conduct an advanced assessment;
- (2) Order and interpret diagnostic procedures;
- (3) Establish primary and differential diagnoses;
- (4) Prescribe, order, administer, and furnish therapeutic measures as follows:
- (a) Diagnose, prescribe, and institute therapy or referrals of patients to health care agencies, health care providers, and community resources;
- (b) Prescribe, procure, administer, and furnish pharmacological agents, including over the counter, legend, and controlled drugs or substances listed on Schedule II in chapter 34-20B;
- (c) Plan and initiate a therapeutic regimen that includes ordering and prescribing nonpharmacological interventions, including durable medical equipment, medical devices, nutrition, blood and blood products, diagnostic, and supportive services including home health care, hospice, and physical and occupational therapy; and
  - (d) Write a chemical or physical restraint order when the patient may do personal harm or harm others;
  - (5) Perform a physical examination for the determination of participation in athletics or employment duties;
  - (6) Complete and sign official documents such as death certificates, birth certificates, and similar documents required by law; and
  - (7) Delegate and assign therapeutic measures to assistive personnel.

36-9A-13.1. The certified nurse practitioner or certified nurse midwife shall collaborate with other health care providers and refer or transfer patients as appropriate.

### **Temporary Permit**

To practice as a nurse practitioner in SD, you must possess a temporary permit or license issued by the Board of Nursing authorizing your practice. A temporary permit is required before you can begin orientation at your place of employment. A temporary permit is valid only for the period of time it has been issued and may not be renewed. Practice beyond the expiration date is a violation of law and may result in disciplinary action. The holder of a temporary permit to practice will use the designation of **CNP-app** after name.

- A temporary permit by examination is issued to an applicant waiting for results of the first exam they are eligible to take after completion of an approved education program. The temporary permit will be issued when the following is completed and received in the Board office:
  - a. General Application Form 1 with \$100 fee.
  - b. Temporary Permit Application Form 5 with \$25 fee.
  - c. Fingerprint cards (see Criminal Background Check above)
  - d. Verification of current RN licensure.
  - e. Verification of education Completed Form 3 or Transcript verifying degree was conferred;
  - f. Verification of examination eligibility: Documentation from AANP-CP, ANCC, NCC, or PNCB that you are eligible to sit for their exam or that you are awaiting results of the first exam for which you are eligible after graduation.
  - g. Submit <u>Supervisory Agreement</u> with a SD licensed physician or SD licensed CNP. Applicants are required to be supervised the first 30 days by direct personal contact (physically present and available). Thereafter, and until the expiration of temporary permit, supervision must include two, one-half business days per week. Upon issuance of a permanent CNP license the Supervisory Agreement becomes invalid at which time a Collaborative Agreement must be on file.
  - h. Submit the <u>Collaborative Agreement</u> with a SD licensed physician or SD licensed CNP. New CNP licensure applicants are required to practice a minimum of 1,040 hours as a *licensed* CNP to practice without a collaborative agreement. Hours practiced on a temporary permit are not *licensed* CNP practice hours and cannot be included in the minimum 1,040 hours. (Once a licensee has met the minimum 1,040 hours of practice as a licensed CNP the licensee may complete the Practice Verification Form 4 to request that the BON retire the Collaborative Agreement.)

06/27/17 2

#### **Continues**

- 2. A **temporary permit by endorsement** is issued to an applicant who holds licensure as a NP in another state or territory and is awaiting licensure in SD. The permit becomes invalid 120 days from issuance date. The temporary permit will be issued when the following is completed and received in the Board office:
  - a. General Application Form 1 with \$100 fee.
  - b. Temporary Permit Application Form 5 with \$25 fee.
  - c. Fingerprint cards (see <u>Criminal Background Check</u> above)
  - d. Verification of current RN licensure.
  - e. Verification of current NP licensure.
  - f. Verification of current certification in role of NP. Provide a copy of your current certification card from AANP-CP, ANCC, NCC, or PNCB OR have primary source verification of current certification sent directly from the certification organization.
  - g. Submit Practice Verification Form 4. Applicants are required to practice a minimum of 1,040 hours as a licensed CNP to practice without a collaborative agreement. If you cannot verify 1,040 hours of licensed practice complete and submit a Collaborative Agreement with a SD licensed physician or SD licensed CNP.



4305 S. Louise Avenue Suite 201 Sioux Falls, SD 57106-3115 (605) 362-2760 • Fax: 362-2768 • www.nursing.sd.gov

## Certified Nurse Practitioner General Application — Form 1

Name: First	Middle		Last		
Other names previously used:					
Home Address:		City		Stat	reZip
Street/PO Box		Calle (		Oth ou. (	1
Telephone: Home: ()				Other: <u>(</u>	<u>)                                    </u>
Email:					
Date of Birth:	Place o	of Birth:			
Social Security #:		US Citizen:	⊒Yes	□No <b>Gend</b>	l <b>er</b> : □Male □Female
Ethnicity:   American Indian/Ala	ıskan Native □Asian	/Pacific Islander □I	Black	□Caucasian □	JHispanic □Other
<ol> <li>Have you been licensed as a</li> </ol>	CND in another sta	to? □Voc (con	anlota (	ruection 2) -	No (skip to question 3)
1. Have you been licensed as a	CIVE III dilottiei Sta	ite: Tes (con	iipiete t	question 2)	ino (skip to question 3)
2. Advanced practice licensure	history:				
State License	ed as Lic	cense #	Date :	Issued	Expiration Date
3. Information regarding your	RN and Nurse Pract	itioner nursing educ	ation:		
Institution Name Location	on (City, State)	Completion Date	Deare	e Received:	
	(0.0), 0.0.00	<b>P P P P P P P P P P</b>	_		S, Post Certificate, MS, DNP)
4. Indicate current NP national	certification(s) that	you hold or will be	obtaini	ng:	
☐ Acute Care	□ Fami	ily Across the Lifesp	an		Pediatric Acute Care
□ Adult		ntology			Pediatric Primary Care
<ul><li>Adult-Gerontology Acute (</li><li>Adult-Gerontology Primary</li></ul>		natal h-Mental Health Acr	occ the		Women's Health
- Addit defolitology Filliary	y care <u>u</u> rsyc	n Fichai Health Aci	033 UIC	шсэран	
5. Information regarding you	r national NP certific	cation(s):			
	· · · · · · · · · · · · · · · · · · ·				
Certification Body Certification	cation # Date Iss		ate	Pending certificati	On (as applicable)

Primary source verification and maintaining current certification is required for initial licensure and renewal of license.

06/27/17 4

•	This is my "home state" under the Nurse Licensure Co		nd is
•	my declared fixed permanent and principal home for legal purposes.  Provide RN License # in primary state of residence:		
7.	Are you employed by the federal government?   Yes   No  If yes, you are not affected by the Nurse Licensure Compact requirements regarding Primary State	of Resid	ence.
8.	Disciplinary Information:		
1.	Have you ever been convicted, pled no contest/nolo contendere, pled guilty to, or been granted a deferred judgment or adjudication, suspended imposition of sentence with respect to a felony, misdemeanor, or petty offense, other than minor traffic violations?	□YES	□No
	If YES, provide a signed and dated explanation. You must also submit copies of charges or citations and ALL communication with (to and from) the citing agency AND the court of jurisdiction, including evidence of completion/compliance with court requirements.		
2.	Is there any pending charge(s) against you with respect to a felony, misdemeanor, or petty offense other than minor traffic violations?	□YES	□No
3.	Are you currently being investigated or is disciplinary action pending against any professional license(s) or certificate(s) held by you?	□YES	□No
4.	Has any nursing license or certificate ever held by you in any state or country been denied, revoked, suspended, stipulated, placed on probation, or otherwise subjected to any type of disciplinary action?	□YES	□No
5.	Have you ever had privileges revoked, reduced, or otherwise restricted at any hospital or other healthcare provider entity?	□YES	□No
6.	Have you ever been subject to proceedings by a professional society to revoke, reduce, or restrict membership?	□YES	□No
7.	Have you ever been treated for abuse or misuse of any alcohol or chemical substance?	□YES	□No
8.	Have you ever experienced a physical, emotional, or mental condition that has endangered the health or safety of persons entrusted in your care?	□YES	□No
9.	Do you currently owe child support arrearages in the sum of \$1,000 or more?	□YES	□No
For	<sup>2</sup> -9 above, provide an explanation for each YES response on a separate piece of paper, wi description of dates and circumstances. You must also send ALL supporting applicable do		
	I, the undersigned, declare and affirm under the penalties of perjury that this application for licensure South Dakota has been examined by me, and to the best of my knowledge and belief, is in all things tr		
Þ	Applicant Signature Date		

6. Declaration of Primary State of Residence:

06/27/17 5



4305 S. Louise Avenue Suite 201 Sioux Falls, SD 57106-3115 (605) 362-2760 • Fax: 362-2768 • www.nursing.sd.gov

# Certified Nurse Practitioner OPTIONAL Transcript Request – Form 2

**This form is optional.** If the college offers online transcripts you may choose to request an online transcript be sent to the Board office. Request the transcript be electronically sent directly to: <a href="mailto:Erin.Matthies@state.sd.us">Erin.Matthies@state.sd.us</a>

Applicant, please complete this form for each applicable college, university, or program that awarded you a graduate nursing degree or post graduate certificate which prepared you for your advanced nursing specialty role. Forward this form to the Office of the Registrar.

	Please Print				
•	Name: First	Middle	Last		
	Other names previously used:				
	Address: Street/PO Box	Ci	ty	State	Zip
٠.	Date of Graduation:		Social Security #:_		
	I am requesting an official tran conferred and date conferred) Dakota Board of Nursing for lice	of my nursing education b			

## REGISTRAR:

Please return this form with the official transcript and send to the South Dakota Board of Nursing at the address above.



Seal Here

# **South Dakota Board of Nursing**

4305 S. Louise Avenue Suite 201 Sioux Falls, SD 57106-3115 (605) 362-2760 • Fax: 362-2768 • www.nursing.sd.gov

## **Certified Nurse Practitioner Education Verification – Form 3**

Applicant, complete the top section then forward to the Director of the nursing program (not Registrar).

Please Print Graduate Name: First	MiddleLast		
Other names previously used:			
Address:Street/PO Box	City	Sta	ateZip
Telephone: Home: ()	Other: ()	Email:	
Date of Birth:	SS#:		
Name of School:			
Location of School: (City, State)			
Date your APRN degree was conferred/	awarded?:		
Consent to Releas	se Information to the South I	Dakota Board of N	ursing:
I have applied to the SD Board of Nursi focus areas listed below). Please comp	lete this form and forward to the	e South Dakota Boar	d of Nursing office.
Applicant Signature		Date	
Nursing Program Director: Con address/fax number list	mplete items below and send to ted above or email PDF documer		
1. Type of NP Program (check one):			
☐ Certificate ☐ Master's Degree	☐ Post-Graduate Certificate	DNP 🗆 (	Other
2. The applicant was advanted as an I	AID in the fellowing forms (a)	_	
<ul><li>The applicant was educated as an I</li><li>Acute Care</li></ul>	P in the following focus area(s)  Family Across the Lifespar		Pediatric Acute Care
☐ Adult	☐ Gerontology		Pediatric Primary Care
☐ Adult-Gerontology Acute Care	□ Neonatal	as the Lifespan	Women's Health
☐ Adult-Gerontology Primary Care	☐ Psych-Mental Health Acros	в ине шеврап	
3. At the time the Applicant graduated	d, the program was accredited b	v:	
☐ Accreditation Commission for Educa		,	
☐ Commission on Collegiate Nursing I	Education (CCNE)		
☐ National Association of Nurse Pract	itioners in Women's Health, Cou	ncil on Accreditation	
<ul> <li>National League for Nursing Accred</li> </ul>			
<ul> <li>Other national nursing accreditation</li> </ul>	n agency:		
Dean/Director Signature or Other Desig	nated Official/Title	Date	
Place If School Sea	al is no longer available, use either A	gency/Institutional Sea	al, or so indicate.



4305 S. Louise Avenue Suite 201 Sioux Falls, SD 57106-3115 (605) 362-2760 • Fax: 362-2768 • www.nursing.sd.gov

## **CNP Practice Verification – Form 4**

All applicants for licensure are required to practice a minimum of 1,040 hours as a *licensed* CNP to practice without a collaborative agreement. *If you cannot verify 1,040 hours of licensed practice,* submit a completed <u>Collaborative Agreement</u> with a SD licensed physician or SD licensed CNP.

Return this completed form via fax, email (Erin.Matthies@state.sd.us) or mail to the SD Board of Nursing.

Name: First	Middle	Last	
License Number:	Soc	ial Security #:	
Telephone: ()	Email:		
	orize my employer / former emplo Nursing for Licensure purposes.	yer to release the information requested on this fo	orm t
Signature	-	Date	
I, the undersigned, dec	-		
I, the undersigned, dec	clare and affirm that, according to our e above-named individual has practice  From	records and to the best of my knowledge and belief, d in the role of a <b>licensed</b> CNP:	
I, the undersigned, dec	clare and affirm that, according to our e above-named individual has practice	records and to the best of my knowledge and belief, d in the role of a <b>licensed</b> CNP:	
I, the undersigned, dec	clare and affirm that, according to our e above-named individual has practice  From	records and to the best of my knowledge and belief, d in the role of a <b>licensed</b> CNP:	
I, the undersigned, dec	clare and affirm that, according to our e above-named individual has practice  From	records and to the best of my knowledge and belief, d in the role of a <b>licensed</b> CNP:	
I, the undersigned, dec	clare and affirm that, according to our e above-named individual has practice.  From	records and to the best of my knowledge and belief, d in the role of a <b>licensed</b> CNP:	
I, the undersigned, dec the I, the undersigned, declare and Signature of Agency Represent	clare and affirm that, according to our e above-named individual has practice.  From	records and to the best of my knowledge and belief, d in the role of a licensed CNP:  re for purpose of licensure is true and correct.  Date	
I, the undersigned, dec the I, the undersigned, declare and Signature of Agency Represent Name of Employer:	clare and affirm that, according to our e above-named individual has practice.  From	records and to the best of my knowledge and belief, d in the role of a licensed CNP:  //e for purpose of licensure is true and correct.  Date	



4305 S. Louise Avenue Suite 201 Sioux Falls, SD 57106-3115 (605) 362-2760 • Fax: 362-2768 • www.nursing.sd.gov

# Certified Nurse Practitioner **Temporary Permit Application – Form 5**

1. Name: First	Middle	Last
2. Check type of temporary	permit you are requesting:	
☐ I request a <b>tempora</b>	y permit by examination.	
	approved national certification of a pleting my nurse practitioner	exam and am awaiting the results of my first exam that I education. $\label{eq:second}$
<ul><li>Submit a signed Supe</li><li>Submit a signed Colla</li></ul>	s listed in the General Instructi ervisory Agreement with a SD aborative Agreement with a SD ermanent license is issued;	
	orary permit to practice will us	se the designation of <b>CNP-app</b> after his/her name. ults of the first exam for licensure is received.
☐ I request a <b>tempora</b>	ry permit by endorsement.	
I hold a license as a CNP in	another state or territory and I	have applied for and am awaiting licensure in SD.
Requirements:		
<ul><li>Meet all requirements</li><li>Verify practice:</li></ul>	s listed in the General Instructi	ons, page 3.
<ul><li>Submit Pract</li></ul>		inimum of 1,040 hours of <i>licensed</i> practice as a CNP; <b>or</b> with a South Dakota licensed physician or CNP,
	•	se the designation of <b>CNP-app</b> after his/her name. e date.
		of perjury that this application for temporary permit in the e best of my knowledge and belief is in all things true and
Applicant Signature		Date

9 06/27/17



4305 S. Louise Avenue Suite 201 Sioux Falls, SD 57106-3115 (605) 362-2760 • Fax: 362-2768 • www.nursing.sd.gov

**Agreement must be approved prior to practice.** Submit completed agreement to the Board of Nursing by email (PDF) to: <a href="mailto:Erin.Matthies@state.sd.us">Erin.Matthies@state.sd.us</a>, or mail original document to the SD Board of Nursing office.

### Once the approval process is completed:

- Email notice will be sent to the APRN and collaborating physician or CNP within 5 7 business days.
- Other interested parties/employers may access the approval notice posted on the Board of Nursing's Online Verification website under the CNP's name: <a href="https://www.sdbon.org/verify/">https://www.sdbon.org/verify/</a>.

After the New CNP has practiced at least 1,040 hours of licensed CNP practice, the CNP may submit the <u>Practice Verification Form</u> to request this agreement be retired.

## Advance Practice Registered Nurse

## **Certified Nurse Practitioner Collaborative Agreement**

Between	, hereinafter referred to as New CNP, and
	, hereinafter referred to as Physician/CNP.

Whereas, a Certified Nurse Practitioner (CNP) license is required to practice in the role of a Nurse Practitioner (NP) in South Dakota (SD) as provided for under SDCL Chapter 36-9A, as administered by the SD Board of Nursing. Whereas, the scope of practice listed in SDCL 36-9A-12 may be performed by a CNP in collaboration with a licensed physician or CNP as defined in SDCL 36-9A-4 when licensed without the minimum 1,040 hours of licensed practice as a CNP.

#### Now, therefore, it is agreed between the Physician/CNP and the New CNP:

The New CNP Licensee may perform such services as are allowed by SDCL <u>36-9A-12</u> and not expressly excluded by SDCL Chapter <u>36-9A</u> for which educational and clinic competency has been demonstrated in a manner satisfactory to said Board.

<u>36-9A-12.</u> In addition to the registered nurse scope of practice, as defined in § 36-9-3, and within the certified nurse practitioner role and population focus, a certified nurse practitioner may perform the following advanced practice registered nursing scope:

- (1) Conduct an advanced assessment;
- (2) Order and interpret diagnostic procedures:
- (3) Establish primary and differential diagnoses;
- (4) Prescribe, order, administer, and furnish therapeutic measures as follows:
  - (a) Diagnose, prescribe, and institute therapy or referrals of patients to health care agencies, health care providers, and community resources:
  - (b) Prescribe, procure, administer, and furnish pharmacological agents, including over the counter, legend, and controlled drugs or substances listed on Schedule II in chapter <u>34-20B</u>;
  - (c) Plan and initiate a therapeutic regimen that includes ordering and prescribing nonpharmacological interventions, including durable medical equipment, medical devices, nutrition, blood and blood products, diagnostic, and supportive services including home health care, hospice, and physical and occupational therapy; and
  - (d) Write a chemical or physical restraint order when the patient may do personal harm or harm others;
- (5) Perform a physical examination for the determination of participation in athletics or employment duties;
- (6) Complete and sign official documents such as death certificates, birth certificates, and similar documents required by law; and
- (7) Delegate and assign therapeutic measures to assistive personnel.

## It is further understood and agreed by and between the parties:

- A. Collaboration will occur pursuant to SDCL 36-9A-1 (6). The New CNP and the physician/CNP will communicate pertinent information and consult together on patient care, with each party contributing their expertise to optimize the overall care delivered to the patient.
- B. Nothing in this agreement shall be construed to limit the responsibility of either party to the other in the fulfillment of this agreement.
- C. This agreement shall not take effect until it has been filed in the office of the SD Board of Nursing and approved by the Board and shall remain in effect until the agreement is terminated in writing by the physician/CNP or New CNP.
- D. The agreement shall remain in effect as long as the terms defined herein describe the New CNP's current practice unless terminated in writing by either party. Upon termination of this agreement, the New CNP may not perform the services defined in SDCL <u>36-9A-12</u> unless a new collaborative agreement is on file with the Boards or the New CNP has met 1,040 hours of licensed CNP practice.

The parties hereto enter in	n this agreement:		
Start Date:		End Date (if applicable):	
best of my knowledge	clare and affirm under the penalties of perju and belief, is in all things true and correct. enial of approval and discipline of my license	. I am aware that should I furnish	
New CNP Licensee Name:			DATE: \ \ \ ,
Email Address:			License #:
Signature:			
Collaborating Physician / CNP Name:			DATE: \ \ \ ,
Email Address:			License #:
Signature:			

E. It is further understood and agreed by and between the parties that any changes in the practice act subsequent to the date of this

collaborative agreement will take precedence and modify the affected provision(s) of this agreement.



4305 S. Louise Avenue Suite 201 Sioux Falls, SD 57106-3115 (605) 362-2760 \( \text{Fax: } 362-2768 \( \text{ } \text{ }

# Advance Practice Registered Nurse Nurse Practitioner Supervisory Agreement for Temporary Permit to Practice

Whereas, a Certified Nurse Practitioner (CNP) license or temporary permit is required to practice in the role of a Nurse Practitioner (NP) in South Dakota (SD) as provided for under SDCL Chapter 36-9A, as administered by the SD Board of Nursing, hereinafter referred to as Board. And Whereas, the scope of practice listed in SDCL 36-9A-12 may be performed by the CNP applicant, herein referred to as CNP-App, under the supervision of a licensed physician or CNP as defined in SDCL 36-9A, while holding a temporary CNP permit.

## Now, therefore, it is agreed between the physician/CNP and the CNP-App:

The CNP-App may perform such services as are allowed by SDCL <u>36-9A-12</u> and not expressly excluded by SDCL Chapter <u>36-9A</u> for which educational and clinical competency has been demonstrated in a manner satisfactory to said Board.

<u>36-9A-12.</u> In addition to the registered nurse scope of practice, as defined in § 36-9-3, and within the certified nurse practitioner role and population focus, a certified nurse practitioner may perform the following advanced practice registered nursing scope:

- 1. Conduct an advanced assessment;
- 2. Order and interpret diagnostic procedures;
- 3. Establish primary and differential diagnoses;
- 4. Prescribe, order, administer, and furnish therapeutic measures as follows:
  - a) Diagnose, prescribe, and institute therapy or referrals of patients to health care agencies, health care providers, and community resources:
  - b) Prescribe, procure, administer, and furnish pharmacological agents, including over the counter, legend, and controlled drugs or substances listed on Schedule II in chapter 34-20B;
  - c) Plan and initiate a therapeutic regimen that includes ordering and prescribing nonpharmacological interventions, including durable medical equipment, medical devices, nutrition, blood and blood products, diagnostic, and supportive services including home health care, hospice, and physical and occupational therapy; and
- 5. Write a chemical or physical restraint order when the patient may do personal harm or harm others;
- 6. Perform a physical examination for the determination of participation in athletics or employment duties;
- Complete and sign official documents such as death certificates, birth certificates, and similar documents required by law; and
- 8. Delegate and assign therapeutic measures to assistive personnel.

### It is further understood and agreed by and between the parties:

- 1. The CNP-App and Physician/CNP shall be subject to **thirty days of on-site**, **direct supervision** by the Physician/CNP. Thereafter the direct supervision shall include two, one-half business days per week of on-site supervision by a supervising physician/CNP.
- 2. Nothing in this agreement shall be construed to limit the responsibility of either party to the other in the fulfillment of this agreement.
- 3. In the event the Board puts a restriction upon the services that may be performed by the CNP-App, as a condition precedent to licensure, the Physician/CNP hereby waives any objection to the CNP-App's failure to perform tasks not permitted by said Board.
- 4. This agreement shall not take effect until it has been filed in the SD Board of Nursing office and approved by the Board and shall remain in effect until the temporary permit becomes invalid or unless terminated in writing by the physician/CNP or CNP-App.

Name of Practice Setting:	Address:	Phone Number:
1.		
2.		

The parties hereto enter in	this agreement on:		<u> </u>		
•	, is in all things true and co	orrect. I am aw	are that sh	, ,	reement has been examined by me, and to the be sh any false information, such an act may constitut
CNP-App Name:					
Email Address:					
Signature:					
Supervising Physician / CNP Name:					SD LICENSE #:
Email Address:					
Signature:					